

**QuickGuide for the Ohaus CS2000 Mass Balance**  
HM 07/13

1. If there is fouling or contamination from previous use, use the air duster to blow it off the balance.
2. Ensure that the mass balance is level.
3. Adjust the mass balance to output desired units; use “Unit/Cal” to cycle between US units and SI units
4. Place a weigh boat or weighing paper onto the metal pan. Weigh boats are good for large samples, while weighing paper is better for smaller samples. Gently crease the weighing paper before placing it onto the mass balance for increased ease of pouring.
5. Tare the mass balance: close all windows, and press “0/T.”
6. Place the sample to be weighed into your weigh boat or weighing paper, and close all windows. You will hear a small beep once the sample has stabilized.
7. Once you have obtained a sample of desired mass, remove the weigh container, use the air duster to blow off any solid spills, and re-tare the balance.